



## Weatherford College is seeking an Instructor/Fire Academy Program Coordinator

12 month position. Starting salary \$51,231.

Located at the Main campus in Weatherford Texas.

<https://jobs.wc.edu/hr/> this is an online application system

### Position Summary Information

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| <b>Job Description Summary</b>               | Primary duties include teaching courses in the approved discipline, recruiting and advising students, and serving on committees. Responsible for developing and updating curriculum, textbook, equipment selection and instructional materials. Maintain familiarity with and adhere to College policies and procedures. Provide instruction and an effective learning environment to facilitate student acquisition of the specific learning outcomes identified in the master syllabi of the assigned courses.                                                                                                                                                                                                                                                                                                                                                                         |
| <b>Qualifications</b>                        | Must meet Southern Association of Colleges and Schools (SACS) academic, oral and written English proficiency requirements. Must be willing to teach day, evening and/or weekend classes.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Required Education</b>                    | Must possess minimum Southern Association of Colleges and Schools credential standards for faculty teaching courses not designed for transfer to the baccalaureate degree. These standards include an appropriate academic associate degree and demonstrated competencies in the teaching discipline.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Required Experience</b>                   | 10 years of progressive responsibility in a full time paid line position with a municipal fire department.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Preferred Experience</b>                  | Teaching at the collegiate level or training officer experience. Experience training full time, part time and volunteer firefighters to Texas Commission on Fire Protection and State Firemans and Fire Marshals Association standards. Military experience or familiarization with working in and creating a paramilitary environment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Essential Duties and Responsibilities</b> | Oversee daily operation of the Fire Academy, recruit-train-mentor-discipline cadets, recruit and maintain instructors, adhere to TCFP standards and requirements, maintain required records and reports, maintain equipment, specify-recommend-purchase equipment, meet college requirements for faculty position in addition to these duties                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Knowledge, Skills and Abilities</b>       | Ability to develop curriculum and instruct using two-way interactive video, hybrid, internet and face-to-face courses; ability to provide instruction that will achieve the specific goals and objectives stated in the syllabi of the assigned courses; ability to create a wholesome, meaningful learning environment in the classroom and/or laboratory; ability to communicate effectively with students, college personnel and administration, peers and public groups; ability to treat all persons with respect, dignity and justice, without discrimination based upon race, religion, color, sex, age, disability, national or ethnic origin, veteran status or other protected status; ability to exercise the highest professional and ethical standards in the use of College time and resources; and, ability to observe the stated policies and procedures of the College. |
| <b>Certificates, Licenses, Registrations</b> | Texas Commission on Fire Protection - Master Firefighter, Fire Instructor III - Master, Incident Safety Officer-Fire, Texas Department of State Health Services EMT certification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |